



Bishop John Robinson CofE Primary School

Headteacher: Mr Matthew Harris NPQH
Assistant Headteacher: Miss Sarah Biney NASENCO
School Business Manager: Mrs Karen Fletcher CSBM

Hoveton Road, Thamesmead, London SE28 8LW

Web: www.BishopJohnRobinsonPrimary.co.uk

Tel: 0208 310 9160 Email: admin@bjr.greenwich.sch.uk

Wednesday, June 28, 2023

Dear Parents and Carers,

Bishop John Robinson Church of England Primary School needs volunteers to serve as school governors and I hope you will consider putting yourself forward. The term of office is usually four years, but can be adjusted in necessary.

We hold 6 Governor meetings during the academic year. The dates for there are planned a year in advance and employees can request leave from employment to attend these (further details are available at <https://www.gov.uk/time-off-work-public-duties>). Our Full Governing Board meetings enable the governors to gain a greater understanding of the school, question the leadership team to ensure the best possible academic and pastoral education possible and to ensure the school complies with its legal and ethical obligations. The governors are also pivotal in supporting the school to plan for future development and improvement.

If you would like to stand as a candidate, please either complete the attached form or email your application to admin@bjr.greenwich.sch.uk as fully as possible and return it to the school by Friday 21st July 2023. Paper copies of the application form are available from the school office.

The work of our governors is very important to the school in key areas such as oversight and development of the ethos and curriculum of the school; well-being of pupils and families; staff employment and use of resources. Governors are actively encouraged to visit the school throughout the academic year and are offered the opportunity to help in the oversight of particular areas (such as Special Educational Needs, Safeguarding, Finance etc.). Governors are not required to have particular expertise, rather a passion for helping the school achieve the very best for its pupils and community. If you do have specialist knowledge or relevant experience, please include this in your statement.

We currently have one parent governor vacancy. If more than one parent applies, a ballot will be open for all parents and carers to vote their chosen parent governor. The application statements for each candidate will be shared.

Governors will also be subject to Disclosure and Barring Service (DBS) check under the Police Act 1997, Part V and a copy of this will be kept as part of the school's single central register for safeguarding.

If you would like to discuss the role further with me or if you have any questions, please contact the school office to make an appointment.

Yours faithfully,

Mr Matthew Harris

Headteacher





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Parent Governor Application

I wish to stand as a candidate for election as parent governor at Bishop John Robinson Church of England Primary School.

Full name (including title): _____

Name of child: _____ Class: _____

Home address: _____

Kindly include a statement (approximately 100 words) to support your application as school governor.

Signed: _____