

**BISHOP JOHN ROBINSON CHURCH OF ENGLAND
PRIMARY SCHOOL**



Policy

Be the best we can;
Join in learning, play and prayer,
Remember God's Word.

Implemented	JULY 2012
Presented by	FINANCE TEAM
Ratified by Governors	JULY 2012
Review Date	JULY 2013 JANUARY 2017
Next Review Date	JANUARY 2018



Mission Statement

We want all adults and children to: **Be the best they can** in order to have best possible start in life and to make the most of the gifts God has given.

To achieve this we;

- Set ambitious targets for all pupils and staff
- Continually look for ways to improve
- Have high expectations of behaviour for all

We encourage children to: **Join in Learning**, to promote academic excellence and to inspire everyone to value the importance of education in wider society. To achieve this we;

- Provide an engaging curriculum with opportunities for learning in a variety of contexts
- Strive for all lessons to be focussed and engaging to allow all children to achieve
- Support deeper levels of understanding so that children can apply learning to different settings

For children to: **Join in Play** is important at BJR because Play is essential for everyone's social and emotional development. It is a vital life skill which helps children to form the adult they will become building trust, forgiveness and resilience. To promote positive play we;

- Have dedicated staff who promote play EVERY PLAYTIME
- Promote the importance of play through PLAY DAYS
- Invest in the playground as a learning resource

We want the school community to: **Join in Prayer** as Christians believe that this is fundamental to developing a relationship with God as well as giving thanks and praise. We encourage this though;

- High quality collective worship for all children
- Daily acts of prayer
- Valuing the essential role of our School Chaplain

We believe that we should: **Remember God's Word**, as this is at the very Foundation of being a Christian school. In promoting a practical understanding and application of Christian Values we strive to: *"Train up a child in the way he should go, And when he is old he will not depart from it"* Proverbs 22:6 (NKJV) through;

- Providing High quality RE teaching and daily collective worship for all children
- Regular visits to church and other places of worship

**Bishop John Robinson C E Primary School
Dinner Money Policy**



Payment for School Meals

- The cost of a school meal is currently £1.60 per day
- **This is payable in advance**
- Parents/Carers are expected to pay on Monday morning each week or may pay for longer periods up to a term in advance if more convenient
- Parents may pay online via the online payment service (ADD MORE DETAILS HERE) by cash or cheque payable to Bishop John Robinson School, in a labelled envelope (provided by the school upon request)
- If children are absent, their dinner money is credited for the following week
- Refunds may only be given, for credits at the end of a term, or if a child is leaving this school to attend another
- If a child forgets their packed lunch and is given a school meal, parents/carers must pay for that meal on the same day or the following morning at the latest (except for children in receipt of Free School Meals)
- The office must be given two weeks notification of any changes in meal arrangements. Children are required to keep to either School Meals or Packed Lunches for half a term
- We are investigating on-line payments. If and when this is available, parents will be notified

Free School Meals

As of September 2014, the Department for Education initiated a policy of 'Universal Infant Free School Meals'. Parents/Carers who are in receipt of certain benefits, may be entitled to Free School Meals. These include

- Income Support
- Income Based Jobseekers Allowance
- Employment and Support Allowance
- Support under part VI of the Immigration and Asylum Act 1999
- Child Tax Credit (Not Working Tax Credit)
- Pension Credit Guarantee and be in receipt of Child Tax Credit above the basic family element

Application forms are available from the school office.

Children who have a packed lunch but who are entitled to Free School meals must notify the school office if changing from one to another.

Please be aware that all applications for Free School Meals are treated with the strictest confidence.

Debt Policy

- As from September 2011 the school adopted a strict NO DEBT policy relating to school meals
- Children will not be provided with a school lunch unless it is paid for in advance (except for those children entitled to Free School Meals)
- If a parent/carer genuinely forgets to pay, the school may grant an exception and allow the parent/carer to **pay the following day**. This debt must be paid the next day and future meals must be paid for in advance before any meal is provided
- We request that all parents give this policy their full support. If debts are incurred, the school has to pay for the meals eaten. This means that money which should be spent on the children's education has to be used for debts incurred by parents.
- If a debt is not cleared, parents/carers must either provide a packed lunch or take the child home for lunch. In a case when a debt payment is not received, nor a packed lunch provided, school will provide a small but adequate amount of food. A letter will be sent home, requesting the family to attend a meeting in school whereby a plan to pay off the debt will be agreed
- Social services may be informed that Parents/Carers are not carrying out their responsibility of care by not providing food for their child at lunchtime
- If a reasonable arrangement to clear a debt cannot be made, the school reserves the right to begin legal proceedings to secure payment
- We hope that by implementing this debt policy we are able to help parents manage school dinner money better and ensure that all money that is for children's learning is available for that purpose

No child will be allowed to have a school dinner unless this policy has been signed. Please complete the form below and return it to the school office if you wish your child to have a school dinner. Please remember to let the office know if you wish to change to a different lunch arrangement.

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Bishop John Robinson C E Primary School - Dinner Money Policy

Child's Name Class

I agree to the terms of the dinner money policy and confirm that my child's lunch arrangements are:

School Meal / Free School Meal / Packed Lunch - Please delete as necessary

Signed Date

Parent/Carer's Name